

# Ladywood High School

## Acknowledgement of Issued Access Card

I acknowledge that I have received an Access/ID Card for the 2015-2016 school year. The card will serve as my official Ladywood identification and will provide access to the school via a monitored access control security system. I accept responsibility for the card and agree to abide by the following rules:

- 1) The Access/ID Card must only be used during regular school hours (6:00-7:25) and approved after school activities.
- 2) The Access/ID Card must be worn at all times while school is in session
- 3) The card cannot be shared or loaned to anyone except the issued user.
- 4) Loss of the Access/ID Card must be ***immediately*** reported to Mrs. Simpkins in the Attendance Office or E-mail [Ksimpkins@ladywood.org](mailto:Ksimpkins@ladywood.org). Lost or Stolen cards will be immediately deactivated.
- 5) A fee of \$10 will be assessed to replace a lost card
- 6) Failure to follow these rules may result in the student appearing before the Dean of Students.

Student Name \_\_\_\_\_

Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_